



ਪੰਜਾਬ ਕੇਂਦਰੀय विश्वाविद्यालय

संसदीय अधिनियम 25 (2009) के द्वारा स्थापित

Central University of Punjab

Established vide Act No. 25 (2009) of Parliament

Ref. No: CUPB/CC/15/EC-15/17

Dated: 31-7-2015

NOTIFICATION-17

In pursuance to Item No. EC:15:15.30 of the Minutes of the 15th Meeting of Executive Council of Central University of Punjab, approval of the Executive Council to the recommendation of the Academic Council (Item No:AC:7:2015:26) is hereby conveyed for establishment of **Alumni Association of Central University of Punjab (AACUP)** as per the guidelines enclosed with the notification.

This is issued with the approval of the Competent Authority

Registrar
31/7/15
Registrar

Copy to:

1. Vice Chancellors Secretariat: for kind information of the Vice Chancellor
2. Dean Academic Affairs for information
3. Controller of Examination for information
4. All Deans/CoCs/OICs/Section Heads for information
5. Accounts officer for information
6. System Analyst for uploading on the University website
7. Concerned file

ALUMNI ASSOCIATION OF CENTRAL UNIVERSITY OF PUNJAB (AACUP)

CONSTITUTION

1. Name of the Association

The Name of the Association shall be "The Alumni Association of Central University of Punjab" Bathinda (AACUP)

2. Office

The Office of the Association shall be at the Central University of Punjab

3. Aims and Objectives of the Association are to:

- i. establish a link with the CUPB alumni and enroll them as members
- ii. establish liaison between The Alumni Association of Central University of Punjab (AACUP)
- iii. and similar other associations at the universities in the country and abroad;
- iv. raise various endowment funds and award stipends out of it to the deserving students on need-cum-merit basis;
- v. institute and disburse scholarships, fellowships, medals, awards, etc. to the meritorious students of the university out of the corpus of the Association;
- vi. impart identity to its members by issuing them with photo-identity cards;
- vii. seek donations from alumni and potential donors for promoting various righteous activities of the Association;
- viii. suggest ways and means for the participation of the Association in the working of the University;
- ix. arrange get together of the alumni and social/cultural functions of the alumni;
- x. send birthday greeting cards to its members to impart personal touch and interaction with them;
- xi. Honour distinguished alumni of CUP, who have brought national/global acclaim in their respective domains;

4. Membership

a) Eligibility:

The following categories of persons shall be considered to be enrolled as members of the Association:

A Graduate, diploma of at least one year duration after graduation, Post Graduate, M.Phil., Ph.D. from Central University of Punjab.

Members of the teaching staff of the University even though they may not be graduates of this University.

Graduates of other Universities (Indian or Foreign) on whom membership is conferred by the Executive Council of the Association.

All the present and former Vice-Chancellors and Registrars will be members of the Association.

b) Categories of membership:

There will be the following categories of members:

- 1) Patron
- 2) Life Members
- 3) Honorary Members

c) Subscription for membership:

1. **Patron:** A person may become a patron of this Association by contributing a sum of at least of Rs. 11,000/- or more
(NRI/Overseas: US\$ 1000 or equivalent with approval of the Chief Patron)
2. **Life Member:** Rs. 500/- (NRI/Overseas: US\$ 100 or equivalent).
3. **Honorary Member:** On whom membership is conferred by the Association.
The E.C. is authorized to revise the membership fees every five years.

5. Office Bearers

The following shall be the office bearers of the Association.

- a) Chief Patron (Vice-Chancellor - Ex-officio)
- b) President: Dr. P. Ramarao
- c) Vice-President: Dr. A. K. Dhawan
- d) General Secretary (Dean, Alumni Relations - Ex - officio)
- e) Secretary: Registrar
- f) Joint Secretary-cum-Treasurer (Finance Officer - Ex-officio)

6. Executive Council

The Executive Council of the Association shall consist of 12 members, including the office-bearers. Three or more members of the Executive Council shall be nominated by the Chief-patron. The Executive Council shall frame the bye-laws of the Association. The term of the Executive will be three years.

7. Duties and Functions of Office Bearers

a) CHIEF PATRON

- i. The Chief Patron shall preside over the meetings of the Association, the meetings of the Executive Council and all other functions that may be organized by the Association.
- ii. The Chief Patron shall be the custodian of the property and interests of the Association.
- iii. He shall call special meetings of the Executive Council/General Body of the Association if a written requisition signed by at least 7 members in case of Executive Council and 30 members in case of the Association is presented to him.

b) PRESIDENT / VICE-PRESIDENT

- i. The president shall perform the duties and functions of the Chief Patron in his absence. The Vice President shall perform the duties and function of the President in his absence.
- ii. President/ Vice-President shall perform such other duties and functions as may be entrusted to him by the Chief Patron or the Executive Council.

c) GENERAL SECRETARY

- i. He will be the custodian of all the records and documents of the Association.
- ii. He will be responsible for the safe custody of the funds of the Association and will operate bank accounts jointly with either Secretary or Joint-Secretary-cum- treasurer on behalf of the Association.
- iii. He will call and arrange meetings of the Executive Council and the Association.
- iv. He will record the minutes of the meetings of the Executive Council and the Association.

- v. He will represent the Association in all legal proceedings and sign all legal documents on behalf of the Association.
- vi. He will maintain an up-to-date register of members and of all subscriptions and donations.
- vii. He will maintain a property register and all such registers as may be necessary in connection with the work of the Association.

d) SECRETARY

- i. He will assist General Secretary in the administrative matters
- ii. He will also assist General Secretary in conducting activities of the Association.

e) JOINT SECRETARY-CUM-TREASURER

- i. He will assist the General Secretary in the discharge of his duties and functions regarding finances/accounts of the Association.
- ii. He will perform such other duties and functions as may be entrusted to him by the Executive Council.